



khaitan (India) Limited

CIN No. L10000WB1936PLC008775

Phone : (033) 4050 5000

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Ref: KIL:SEC:24:2020-21

Date: 22/08/2020

To Listing Compliance, National Stock Exchange India Limited, Exchange Plaza, C-1, Block-G, Bandra Kurla Complex, Bandra-(East). Mumbai-400051 NSE Symbol : KHAITANLTD	To Dept of Corporate Services BSE Ltd. (Bombay Stock Exchange) Floor 25, F.J.Towers, Dalal Street, Mumbai-400001 BSE Security Code : 590068
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Dear Sir,

In terms of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 we are to inform you that our Board of Directors will meet on Saturday, the 29th day of August, 2020 at 1.00 P.M. at Registered Office at 'Everest House', 20th Floor, 46-C J.L. Nehru Road, Kolkata - 700071. The Agenda inter includes.

1. To consider approve and on record the Un-audited Financial Results (Provisional) for the first quarter and three months ended as on 30th June, 2020
2. To fix date, time, venue of Annual General Meeting.
3. To consider closure of Register of Member.
4. To appoint Agency to provide E-voting facility to the members of the AGM
5. To appoint Scrutinizer to conduct E-voting and the Physical Voting at AGM and submit his Report
6. To consider and approve draft notice of Annual General Meeting
7. To consider any other matter with the permission of the Chairman

In our letter date 31st July, 2020, we have already communicated closure of trading window of the Company from 1st July, 2020 till end of 48 hours after the declaration of Un-audited Financial Results of the Company for the first quarter and three month ended 30th June, 2020. Consequently, the trading window will remain closed till 31st August, 2020.

The above is for your information and records

Thanking You

Yours faithfully

For KHAITAN (INDIA) LIMITED

Pradip Halder
(Company Secretary & Compliance Officer)