

 **khaitan** (India) Limited
CIN No: L10000WB1936PLC008775
Regd. Off. : 46C, J L Nehru Road
Kolkata-700071

NOTICE

This is to inform you that the Register of Members & Share Transfer Books of the Company will remain closed from 20th May, 2015 to 27th May, 2015 (both days inclusive) for the purpose of Extra Ordinary General Meeting (EGM) of the Company to be held on Wednesday the 27th May 2015 at 11.00 a.m. at Bharatiya Bhasa Parishad at 36-A, Shakespeare Sarani, Kolkata-700017. Further in compliance with provisions of Section 108 of the Companies Act 2013 and Rule 20 of the Companies (Management and Administration) Rule 2014, the Company will be providing to members facility to exercise their right to vote at the Extra Ordinary General Meeting (EGM) by electronic means and the business may be transacted through e-voting services provided by Central Depository Service (India) Ltd. (CDSL). The voting period will begin on 24th May 2015 at 9 a.m. and will end on to 26th May, 2015 AT 6.00 P.M. If members opt for physical voting may fill in the Ballot Form and send the sealed envelope(s) to the Scrutinizer, latest reach by 6.00 p.m. on 26th May, 2014.

For Khaitan (India) Limited

Sulekha Dutta
Company Secretary

Kolkata
Dated: 27-04-2015