



khaitan (India) Limited

CIN No. L10000WB1936PLC008775

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Ref: KIL: SEC: 26:2022-23

Date: 03/08/2022

The Manager
Listing Department,
National Stock Exchange of India Limited
5th Floor, C/1, G Block,
Bandra Kurla Complex, Bandra (E),
Mumbai – 400051, Maharashtra India
NSE Symbol: KHAITANLTD

The Secretary,
Listing Department
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400001
Maharashtra India
BSE Symbol: 590068

Dear Sir,

In terms of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 we are to inform you that our Board of Directors will meet on **Saturday, the 13th day of August, 2022** at 1.00 P.M. at Registered Office at 'Everest House', 20th Floor, 46-C J. L. Nehru Road, Kolkata - 700071. The Agenda inter includes.

1. To grant leave of absence, if any.
2. To read, confirm and sign the minutes of the previous meeting held on 19-07-2022.
3. To consider, approve and on record the Un-audited Financial Results (Provisional) for the first quarter and three months ended as on 30th June, 2022.
4. To consider Secretarial Audit Report as on 31-03-2022.
5. To finalise and approve Director's Report for the year ended 31-03-2022.
6. To consider re-appointment of retiring Directors.
7. To fix date, time venue of Annual General Meeting.
8. To consider closure of Register of Member.
9. To appoint Agency to provide E-voting facility to the members of the AGM.
10. To appoint Scrutinizer to conduct E-voting and the Physical Voting at AGM and submit his Report.
11. To consider and approve draft notice of Annual General Meeting.
12. To consider any other matter with the permission of the Chairman.

In our letter date 30th June, 2022, we have already communicated closure of trading window of the Company from 1st July, 2021 till end of 48 hours after the declaration of Un-audited Financial Results of the Company for the first quarter and three month ended 30th June, 2022. Consequently, the trading window will remain closed till 15th August, 2022.

The above is for your information and records

Thanking You,

For **KHAITAN (INDIA) LIMITED**


Pradip Halder
(Company Secretary & Compliance Officer)

Visit us at www.khaitan.com

Regd. Office : 20th Floor, 46C, J. L. Nehru Road, Kolkata-700 071