



National Stock Exchange Of India Limited

**Date of**

05-Jul-2023

**NSE Acknowledgement**

<b>Symbol:-</b>	KHAITANLTD
<b>Name of the Company: -</b>	Khaitan (India) Limited
<b>Submission Type:-</b>	Corporate Governance
<b>Quarter/Period Ended: -</b>	31-Dec-2018
<b>Date of Submission:-</b>	2019-01-07 14:02:55
<b>NEAPS App. No:-</b>	49980

Disclaimer :We acknowledge the receipt of your submission through NEAPS. The information provided by you has been disseminated on the website on as is basis.

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - **Khaitan (India) Limited**  
 2. Quarter ending - **31-Dec-2018**

**i. Composition Of Board Of Director**

Title (Mr. / Ms)	Name of the Director	DIN	PAN	Category (Chair person / Executive / Non-Executive / Independent / Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of cessation	Tenure	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? [Refer Reg. 17 (1 A) of Listing Regulations]	Date of passing special resolution	No. of Directorship in listed entities including this listed entity [in reference to Regulation 17 A (1)]	No of Independent Directorship in listed entities including this listed entity	No of members in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chair person in Audit / Stakeholder Committee	Memberships in Committees of the Company	Remarks
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<p>Mr. Sandip Chappadhay has been inducted as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee</p>																								
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Mrs.	S U J A T A S A R K A R	0 8 1 7 3 5 3 5	A W Y P S 4 7 6 3 J	ID		07 - Ju l- 20 18	5							0	1	2	0	AC	S C, NR C	Mr s. Suj ata Sar kar has bee n app oin ted as No n Ex ecu tiv e Ind epe nde nt Ad diti ona l Dir ect or w.e .f 07. 07. 20 18. Sh e has bee n ind uct ed	



																				as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee w.e.f 7.07.2018.
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Company Remarks	Mrs. Sujata Sarkar has been appointed as Non Executive Independent Additional, women Director w.e.f 07.07.2018. She has been inducted as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee w.e.f 07.07.2018. Mrs. Sulekha Dutta resigned from the Board w.e.f 09.07.2018. Subsequent to her resignation she ceases to be member of the Audit Committee, Stakeholders relationship Committee and Nomination Remuneration Committee.
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Whether Regular chairperson appointed	No
Whether Chairperson is related to MD or CEO	

## ii. Composition of Committees

### a. Audit Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	SANDIP CHATTOPADHYAY	ID	Chairperson	27-Apr-2018	
2	SUNAY KRISHNA KHAITAN	C,ED	Member	13-Feb-2018	
3	SUJATA SARKAR	ID	Member	07-Jul-2018	

Company Remarks	Mrs. Sujata Sarkar has been appointed as Non Executive Independent Additional, women Director w.e.f 07.07.2018. She has been inducted as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee w.e.f 07.07.2018. Mrs. Sulekha Dutta resigned from the Board w.e.f 09.07.2018. Subsequent to her resignation she ceases to be member of the Audit Committee, Stakeholders relationship Committee and Nomination Remuneration Committee.
Whether Regular chairperson appointed	No

### b. Stakeholders Relationship Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	SANDIP CHATTOPADHYAY	ID	Chairperson	07-Jul-2018	
2	SUNAY KRISHNA KHAITAN	C,ED	Member	13-Feb-2018	
3	SUJATA SARKAR	ID	Member	27-Apr-2018	

Company Remarks	Mrs. Sujata Sarkar has been appointed as Non Executive Independent Additional, women Director w.e.f 07.07.2018. She has been inducted as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee w.e.f 07.07.2018. Mrs. Sulekha Dutta resigned from the Board w.e.f 09.07.2018. Subsequent to her resignation she ceases to be member of the Audit Committee, Stakeholders relationship Committee and Nomination Remuneration Committee.
Whether Regular chairperson appointed	No

### c. Risk Management Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
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Company Remarks	Not Applicable
Whether Regular chairperson appointed	No

**d. Nomination and Remuneration Committee**

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	SUNAY KRISHNA KHAITAN	C,ED	Member	13-Feb-2018	
2	SANDIP CHATTOPADHYAY	ID	Chairperson	07-Jul-2018	
3	SUJATA SARKAR	ID	Member	27-Apr-2018	

Company Remarks	Mrs. Sujata Sarkar has been appointed as Non Executive Independent Additional, women Director w.e.f 07.07.2018. She has been inducted as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee w.e.f 07.07.2018. Mrs. Sulekha Dutta resigned from the Board w.e.f 09.07.2018. Subsequent to her resignation she ceases to be member of the Audit Committee, Stakeholders relationship Committee and Nomination Remuneration Committee.
Whether Regular chairperson appointed	No

**iii. Meeting of Board of Directors**

Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present (All directors including Independent Director)	No. of Independent Directors attending the meeting
28-Aug-2018				

Company Remarks	Three Board Meetings were held during the quarter October to December, 2018.
Maximum gap between any two consecutive (in number of days)	77

**iv. Meeting of Committees**

Name of the Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors present (All directors including Independent Director)	Number of Independent directors attending the meeting	Number of Members attending the Meeting (Other than Board of Directors)
Audit Committee	28-Aug-2018	Yes				

Company Remarks	In relation to composition of Audit Committee and Nomination Remuneration Committee, the company have sufficient number of Non Executive Independent Director.
Maximum gap between any two consecutive (in number of days)	77

days) [Only for Audit Committee]	
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v. **Related Party Transactions**

<b>Subject</b>	<b>Compliance status (Yes/No/NA)</b>	<b>Remark</b>
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 1000 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
 b. Any comments/observations/advice of Board of Directors may be mentioned here:

<b>The Board is the process of shortlisting suitable Independent Non Executive Woman director.</b>
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**Name** : **Manoj Kumar Jain**  
**Designation** : **Company Secretary & Compliance Officer**